

## Patrician Primary School Remote Learning Plan

Dear Parents/Guardians,

Outlined below is a summary of the Patrician Primary School's 'Remote Learning Plan'.

The plan will be used in the event that:

- A) The school is closed on the recommendation of the HSE or the Department of Education
- B) An individual class is asked to quarantine by the HSE

### **What's being used?**

The school will be using both Seesaw and Zoom for the delivery of our remote learning.

### **Do I need to set anything up?**

Your child's teacher has already created their Seesaw account and you should already have received their Seesaw 'Home-Learning Code'.

You should also have received a link to set up a Family account and we would highly recommend that you do this. If you have not received a link or had trouble accessing it, please contact your child's teacher.

You **do not** need to set up a Zoom account. The link sent to your child on Seesaw can be accessed without an account.

You must return a permission form to your child's teacher for them to be granted access to any Zoom conference calls that do take place.

### **How will the day work?**

Your child will do **one** Zoom call with their class at the same time every day. (Times for each year group listed below) These will be used for instruction of topics, while also providing a social outlet for the children.

Each Zoom lesson will last around 15 – 20 minutes. At the end of the meeting, any child who is happy that they understand what was covered by the teacher will be asked to 'log off'. An extra 10 minutes may be provided for any pupils who would like further explanations.

Your child will receive the Zoom code, as well as a list of work for the day, as a 'Class Announcement' on Seesaw.

Your child will receive **four** pieces of work from their teacher every day on Seesaw. These will not be posted on the school website like last year. Instead, they will be sent to the class directly as a 'Class Announcement'.

Your child will be asked to submit **2** pieces of work for correction every day. Where possible, it would be great if pupils could submit their work before 2:00 pm to allow teachers time to correct the work before the end of the school day.

| <b>Daily Zoom Schedule</b> |                       |
|----------------------------|-----------------------|
| <u>Time</u>                | <u>Year</u>           |
| 09:10 – 09:40              | 2 <sup>nd</sup> Class |
| 09:50 – 10:20              | 3 <sup>rd</sup> Class |
| 10:30 – 11:00              | 4 <sup>th</sup> Class |
| 11:10 – 11:40              | 5 <sup>th</sup> Class |
| 11:50 – 12:20              | 6 <sup>th</sup> Class |

| <b>Sample Daily Schedule</b>  |  |
|---|--|
| 09:10 Zoom lesson (Maths)   |  |
| Task 1: Complete Busy at Maths pg. 14 Q1-6 (To be submitted to Seesaw)                                  |  |
| Task 2: Starlight pg. 25. Read the story and answer the questions on pg. 26 (To be submitted to Seesaw) |  |
| Task 3: Draw a self-portrait based on the work of Picasso.  |  |
| Task 4: Complete a Science project based on the life cycle of a frog.                                   |  |

### **What if I have asked for my child not to take part in Seesaw?**

If you're not child is not a member of the Seesaw, we would ask that you contact the school in relation to accessing the work via a different means. You can email the school at [info@patricianprimary.ie](mailto:info@patricianprimary.ie)

### **Does my child have to take part in the Zoom conferences?**

No. Whilst we encourage all pupils to attend the Zoom conferences, there is no obligation to do so.

### **What happens if my child can't attend zoom/submit work on a given day?**

As always, you and your child's happiness is the first priority. While we hope that Seesaw and Zoom conference calls will provide an educational and social outlet for your child, we do not want to cause any stress in the household. Do what works for you best on each day.

### **What are the expectations when my child is taking part in Zoom?**

We would remind all parents/guardians that the school's Code of Behaviour and Acceptable Use Policies (both are available on the school website) will apply during all Zoom calls.

The etiquette/guidelines listed below are to be adhered to at all times:

## Pupil Guidelines and Conference Etiquette

- The login details for the Zoom conference cannot be shared with anyone other than those whom the teacher has invited.
- Meetings should be conducted in an appropriate setting – not in bedrooms, for example.
- All members of the meeting should be appropriately dressed – not in pyjamas, for example.
- The teacher will ‘host’ the conference.
- All participants will be muted on entry to the conference call. The teacher may ask a participant to ‘unmute’ and contribute to the session or can ‘unmute’ the participant themselves.
- When the participant is finished contributing, they go back to ‘mute’.
- There is a ‘reactions’ tab which allows participants to post a ‘clap’ symbol or a ‘thumbs up’ symbol. The teacher may ask the participants to use these during the conference.
- There is also a ‘chat’ feature which will only be utilized on the teacher’s instruction.
- The teacher may ‘end the meeting for all’ at a time that he/she deems appropriate.
- The conference may last for anything from 15 – 30 minutes.
- The same standard of behaviour will be expected of pupils on a Zoom conference all as would be expected if they were physically present in the school. Any inappropriate/unacceptable behaviour may be dealt with under the school’s Code of Behaviour.
- In such circumstances, children may be excluded from further meetings of this nature and parents may be contacted and informed

## **Parental Involvement and Guidelines**

- A parent/guardian **must** be present in the same room as the participant at all times.
- The parent/guardian **must not** be visible on the screen. However, should a pupil be taking part in a one-on-one Zoom lesson with a member of staff, a parent **must** be present and visible at all times for child protection reasons.
- The parent/guardian **must not** be able to see any of the other participants on the screen.
- The parent/guardian **must not** be able to hear any of the contributions from the other participants.
- The parent/guardian **must not** take part/contribute to the conference in any shape or form.
- The parent/guardian **is required to** explain the conference etiquette to the participant before the conference.

How this may work in a busy home: Child sits at the table, on Zoom, with the screen turned towards them, perhaps with headphones on/volume turned to a level they can hear but is not ‘broadcasting’ to the household. Whilst this is going on, the parent is in the room and is working away themselves. We expect parental vigilance, but at a practical level, not to the point where the parent is standing in the corner, doing nothing but watching their child on Zoom.

- All recordings of Zoom conferences are strictly **prohibited**, e.g. video recording, voice recording, screenshotting, taking a picture of the screen, etc.
- The sharing of content of or commentary on any class conference calls on social media or otherwise is **prohibited**.