



Board of Management Annual Report for the school year 2021-2022

Board of Management 2019-2023

The board is comprised of the following members:

Niall Bradley	(chairperson)
David Dempsey	(secretary and principal)
Micheál Nolan	(treasurer and community nominee)
Lorraine Murphy-Smyth	(community nominee)
Padraic Jennings	(parent nominee)
Trina Walsh	(parent nominee)
Aileen Branagan	(teacher nominee)
Fr. Eugen Dragos	(parish nominee)

Staff Appointments

- David Dempsey appointed as principal in December 2021

2021-2022 full-time / part-time Staff

Teachers

1. David Dempsey (principal)
2. Cormac O'Shea (deputy principal)
3. Aileen Branagan
4. Joan Brennan
5. Noreen Dooley
6. Aoife O'Sullivan
7. Ciara O'Sullivan
8. Malvin Moloney
9. Orla Wright
10. Ailish O'Shea
11. Mark Fogarty
12. Niamh Campbell
13. Monica Bridge
14. Elaine Ryan
15. Breda O'Rourke
16. Brenda Callaghan
17. Dara Ryan
18. Cathy Gorman
19. Mary King
20. Ciara Heffernan
21. Jamie Headon
22. Gemma Harnett
23. Alison Lee

SNAs

- Lisa Cunningham
- Deirdre Nolan
- Ann Corcoran
- Pauline Kenny
- Doreen Keyes
- Sandra Whelan

Ancillary Staff

- Susan Creggy (secretary)
- Paschal Murray (caretaker)
- Aisling Murray (School Completion Programme – Project Worker)

Staff Continuous Professional Development

- All staff took part in various CPD courses during summer holidays.
- CPD courses were taken up by various staff members during the year also.
- Whole-staff CPD provided in anti-bullying and other areas this year
- Droichead probation completed by two teachers under Professional Support Team within school

Parent Association, parental involvement and community participation:

P.A.

- The AGM of the PA took place in Sept 2021
- All present were automatically elected onto the committee.
- The Parent Association Constitution is agreed upon and is signed each year.
- A full set of Parent Association accounts are annually made available for examination. All PA accounts are subject to audit along with the main school account
- Several policies, including the child safeguarding statement and its review document, anti-bullying policy and its review document and others were examined by the PA during the year.
- The position of chairperson, secretary and treasurer will be put up for election again in September 2022.
- PA fundraising was centred around the Lotto initiative this year

Parental Involvement

- Parent-Teacher meetings took place in November via phone-calls
- Regular communication was kept up with all parents who needed support during COVID restrictions. This level of support is something that we are very proud of in Patrician Primary.
- Meetings between parents and the SET team (Special Educational Teaching, formerly known as learning support / resource) took place continuously across the year via phone-calls and with some face-to-face meetings
- Report cards were sent to all parents in June

Child Protection

- The school Child Safeguarding Statement and accompanying Child Protection Risk Assessment were reviewed and re-ratified by BoM in May and published on school website
- DLP (Designated Liaison Person) is David Dempsey and DDLP (Deputy Designated Liaison Person) is Cormac O'Shea
- All staff have received training in child protection guidelines
- Child protection oversight documents are presented to BoM at each meeting
- BoM members have received online training in child protection responsibilities
- Stay Safe was taught in its entirety to 3rd and 5th class this year.

Ethos

- Patrician Primary School is a Roman Catholic school under the patronage of the Diocese of Kildare and Leighlin. A concerted effort is made to uphold, promote and celebrate the Catholic ethos of the school.
- Prayer is a part of daily life in the school and Religious Education is taught in all classes in the school
- The Sacraments of First Holy Communion, First Penance and Confirmation were prepared for and celebrated in our school this year.
- Catholic Schools Week took place in February 2022

Finances

- Susan Creggy acts as data input officer for the monthly school accounts. David Dempsey acts as approver to this data. Information is then passed on to Micheál Nolan (treasurer) for final BoM approval. Aileen Branagan acts as assistant-treasurer on the BoM.
- A financial report is given by the treasurer Micheál Nolan / David Dempsey at each meeting of the Board of Management.
- The school accounts are audited on an annual basis by Bagnall Molloy Accountants, Newbridge, Co. Kildare.
- The annual set of school accounts were sent to FSSU (Financial Support Services Unit) in February 2022 as per government guidelines. These accounts were examined and ratified by the BoM beforehand.

Health and Safety / Building and Maintenance:

- Tarmac on senior yard was replaced during Easter 2022 along with installing new basketball hoops
- Engineers were employed to do a whole-school health and safety review which was acted upon
- Multiple renovations have been planned for the school building during summer 2022
These include:
 - Electrical work in all classrooms and offices
 - Plaster work on damaged walls
 - Repainting interior of school
 - Upgrading urinals in communal bathrooms
 - Repairing damaged flooring and ceilings
 - Deep clean of school interior
 - Painting new line markings on yard spaces
- The Health and Safety Committee continues to meet to ensure H&S compliance around the school
- Maintenance books and making management aware of upkeep are responsibilities of all staff
- Termly fire drills take place in the school

COVID19

- Even though the school was open for the full year in 2021/2022, COVID19 proved to be a great challenge to running the school. DES directives included social distancing, mask wearing, antigen testing, ventilation, contact-tracing and several other initiatives. Many of these restrictions were a great burden on the whole school community but the worst seems over now and the future seems a lot more hopeful.

Assessment

- Assessment of Learning (aol) and Assessment For Learning (afl) happen in our school on a daily basis in a variety of formal and informal contexts.
- Standardised tests for our school include: (this list is not exhaustive)
 - MICRA-T Reading Test
 - Drumcondra Spelling Test
 - SIGMA T (maths)
 - NRIT (Non-reading intelligence test)

School Self-Evaluation (SSE)

- Our school will continue to engage with SSE under the topic of well-being / mental health in 2022 / 2023
- The school is continuously using the 'Looking At Our Schools' DES document to improve upon several areas of teaching, learning and management

Special Educational Teaching

- NCSE (National Council for Special Education) has relaunched the SIM project (Special Inclusion Model) and will provide the school with support from an OT (Occupational Therapist) and SLT (Speech and Language Therapist)
- Student Support Files were continued in the school for all children receiving SET hours (formerly known as learning support / resource)
- Our SEN allocation for 2022/23 will be 5.5 SNA posts and 6.8 SET posts

Initiatives/projects to enhance teaching & learning (this list is not exhaustive)

- 2nd class induction visits
- School tours
- 6th class graduation
- Various extra-curricular activities
- Various in-school blitzes and competitions
- Various in-school guest speakers and coaches
- Sports Day / Active Schools Week
- Other themed weeks (e.g. Friendship Week, International Week, Book Week etc.)
- Book rental scheme
- Student Council

Policies

The following policies were ratified and/or reviewed by the BoM while being shared with the relevant school stakeholders as part of the consultation process:

- Child Safeguarding Statement
- Anti-Bullying Policy
- CCTV Policy

A new timetable for regular review of all policies was also included in the School Plan.